

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 7 March 2016

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| <b>Portfolio:</b>           | Policy and Resources   |
| <b>Subject:</b>             | <b>Corporate Surfacing Repairs and Civil Engineering Works</b> |
| <b>Report of:</b>           | Director of Finance and Resources                              |
| <b>Strategy/Policy:</b>     |  |
| <b>Corporate Objective:</b> | A dynamic, prudent, progressive and best value Council         |

**Purpose:**

This Report considers the Tenders received for Repairs, Re-surfacing & Civil Engineering Works at various locations throughout the Borough and recommends an award of Contract for the Works.

**Executive summary:**

Following a condition survey at various locations within the Borough a programme of repairs and re-surfacing works have been identified to maintain the assets to an acceptable standard. New requirements have been identified to provide additional car parking at Park Lane Tennis Courts.

**Recommendation:**

That the Executive:

- (a) accepts the Tender submitted by the Contractor ranked 1, as set out in the confidential Appendix A, being the most advantageous Tender received; and
- (b) awards the Contract to the Company.

**Reason:**

To maintain the condition of the Council assets and provide well maintained car parks, access roads and pedestrian footways for public use.

**Cost of proposals:**

The cost of this proposal is £332,520.54 and will be financed from existing Capital and Revenue Budgets.

**Appendices: Confidential Appendix A - Executive Briefing Paper Tender Prices and Evaluation**

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

|                     |  |
|---------------------|--|
| <b>Date:</b>        | 7 March 2016   |
| <b>Subject:</b>     | Corporate Surfacing & Civil Engineering Works Contract |
| <b>Briefing by:</b> | Director of Finance & Resources                        |
| <b>Portfolio:</b>   | Policy and Resources                                   |

#### INTRODUCTION

1. During 2015 a condition survey was carried out by the Building Services Team across various locations in the Borough. This identified a number of sites that required both repairs and re-surfacing works. In addition the Leisure and Community Team had identified a requirement to provide additional parking at Park Lane Tennis Courts.
2. This Project includes for the following works:
  - Resurfacing to damaged and worn out areas of footpaths at St. Julien House, Frosthole Close, Barnfield Court
  - Resurfacing the link footpath between FBC Depot Offices and Wallington Village Hall.
  - Removal and re-surfacing of paved footpaths at Garden Court.
  - Footpath and kerb repairs at Assheton Court and Gaza House.
  - Removal and re-surfacing to existing paved area at the rear of Fareham Leisure Centre.
  - Re-surfacing of drying areas at Trafalgar Court and Barnfield Court.
  - Removal and re-surfacing existing gravel area to the rear of Seafield Park Pavilion.
  - Extension of path and motor cycle area to Whiteley Community Centre.
  - Provision of missing link to existing footpath at Yeates Close, Whiteley.
  - Extensive repairs and re-surfacing to main access roadway and footpaths at Wickham Road Cemetery.
  - Extensive repairs and re-surfacing to entrance area, access road & turning circle at Posbrook Cemetery.
  - Provision of new car parking areas in three locations at Nashe Way, one location at Minden House and Nelson Court.
  - Extension of existing car parking area at Spencer Court.
  - Provision of crossover and concrete hardstanding at 8 Thorni Avenue.
  - Extension of existing footpaths to tennis courts at Burr ridge Pavilion.
  - Re-surfacing Portchester Castle Car Park (Small)
  - For the removal of tennis courts and for the construction of a new overflow

parking area and access road at Park Lane (Off Leigh Road, Fareham) as agreed at the February 2016 Executive meeting.

- Provisionally the upgrading, surfacing and associated new surface water drainage and swales to access road from Barnes Lane Close to Holly Hill Woodland Park. These works will be subject to funding being identified.

3. A Specification was developed for these works in order to achieve the best value for the Council. The Project was advertised on the South East Business Portal using the Portsmouth City Council & Surrounding Areas Specialist Minor Works Framework – LOT 8 Demolition and Groundworks.
4. Invitations to tender for the Project were issued on the 30<sup>th</sup> October 2015 to 6No. Contractors.

## **TENDERS**

5. On the 17<sup>TH</sup> November 2015 Tenders were received and opened by Democratic Services and the Tender price details are presented in the confidential Appendix A.

## **EVALUATION PROCESS**

6. The Contract documents define a pre-determined scoring mechanism whereby Tenders are assessed on price, service and quality.
7. The tender submissions were evaluated and the scores weighted as specified in the e-ITT Invitation to Tender. The subsequent scores and ranking is detailed in the confidential Appendix A.
8. Tenderers were required to complete a 'Tenderer's Compliance and Response'. This enabled officers to score the quality and service elements of their submissions, assessing their method and approach to delivering the service.
9. Based on the evaluation of the Tenders received, the bids have been ranked in order of economic advantage to the Council. The most advantageous Contractor, which achieved the highest overall combined score, is recommended for the award of the contract.

## **RISK ASSESSMENT**

10. Many of the usual and identifiable risks initially present in this type of project have been negated through the Council's rigorous and structured procurement process. The selection of Contractors was based on utilising an existing Framework Agreement which includes checking various company policies, requisite insurances, initial financial checks and seeking technical references. All Contractors who were invited to tender were provided with sufficient opportunity to inspect and measure the required services.
11. The works will be procured using a formal JCT Minor Works Building Contract 2011, which has been approved as suitable for these works by the Council's Procurement Solicitor.

12. Regular site monitoring and a series of project progress meetings will be held during the course of the contract to reduce potential risks.

## **FINANCIAL IMPLICATIONS**

The works will be financed from the following Budgets:

- Car Park Asset Management Plan
- Housing Revenue Account
- Environmental Improvements Budget
- Whiteley Community Centre Revenue Budget
- Cemeteries Revenue Budget

## **CONCLUSION**

13. It is recommended that the most advantageous Tender received, ranked "1" in the confidential Appendix to this report, be accepted and a Contract awarded for the works.

### **Reference Papers:**

Report to the Executive, 6th September 2010, Finance Strategy, Capital Programme, Asset Management Plan

Report to the Executive 1st February 2016, Housing Revenue Account Budget and Capital Plans 2016 / 2017

Report to the Executive 7th July 2014, Actual General Fund Revenue Expenditure 2013 / 2014.

### **Enquiries:**

For further information on this report please contact Alan Young (Ext 4802)